**Minutes**

I. **Call to Order**
   The meeting was called to order by Hobbs, at 7:05 p.m.

II. **Roll Call**
   Members Present: Hobbs, Sparks, Kelenske, Kondrat, Matelski
   Members Absent: None
   Others Present: Tom Towne, Sarah Towne, Sasha Durant, James Hawkins, Mike Richards

III. **Approval of Agenda**
   Motion by Sparks, support by Kelenske, to approve the agenda as printed.
   Motion carried 5 to 0.

IV. **Approval of Minutes and Corrections**
   Motion by Kelenske, support by Kondrat to approve the minutes of the regular board meeting of January 12, 2015.
   Motion carried 5 to 0.

V. **Approval of Financial Report**
   Motion by Kelenske, support by Kondrat, to approve the financial report for January 31, 2015.
   Motion carried 5 to 0.

VI. **Recognition of Audience**
   - None

VII. **Board Update**
   a. Appoint Boyne Valley Landscaping as Cemetery Sexton for 2015 season
      Motion by Kondrat, support by Matelski, to renew the contract with Boyne Valley Landscaping as Cemetery Sexton for the 2015 season at the current rate.
      Motion carried 5 to 0.
   b. Report on AMAR audit
      Hobbs explained the State AMAR report and updated the board on Kevin Keller’s expected completion date of 2017 for correction of errors discovered in assessment audit.
   c. Consideration of acknowledging that Boyne City will be applying for and administering the DNR Trust Fund Grant for Phase 1 and 2 of the Boyne Valley Trail.
      Motion by Kondrat, support by Sparks to approve Boyne Valley Township apply and manage the DNR Trust Fund grant for phase 1 of the non-motorized trail, while the City of Boyne City will apply for the DNR grant and manage the second phase of the trail. The City of Boyne City
will apply for and administer the MDOT Tap Fund grants for both phases 1 and 2. 
Motion carried 4 to 1.

d. Consideration of purchase of desk for Assessor in a not to exceed budgeted amount of 
$1,200. 
Motion by Kondrat, support by Kelenske, to purchase desk or have a desk built for the 
assessor, not to exceed $1200. 
Motion carried 5 to 0.

e. Discussion of off road vehicle crossings. 
Motion by Kelenske, support by Matelski to approve Hobbs contacting the Michigan DNR to 
request highway crossings as shown on the presented map. 
Motion carried 5 to 0.

f. Budget Workshops scheduled. 
- Budget workshop for General Fund, Liquor Fund, Transfer Station, and Cemetery 
  Fund on Feb 19 at 6:00 pm 
- Budget workshop for Fire Fund and Ambulance Fund on Feb 25 at 6:00 pm.

VIII. **Board Salaries**
Motion by Matelski, support by Kondrat that board salaries will remain the same for the 2015- 
2016 budget year:
- Supervisor: $15,000.00 
- Clerk: $20,000.00 
- Treasurer: $20,000.00 
- Trustees: $ 5,000.00 each 
Motion carried by Roll Call vote of: Hobbs: aye, Sparks: aye, Kelenske: aye, Kondrat: aye, 
Matelski: aye

IX. **Building and Grounds**

X. **Education**

XI. **Fire & Rescue Report**
Jim reported a quiet month.

XII. **Ambulance Report**
Coordinator Richards requested board hire 2 new EMT basics: Sasha Durant and Scott Moore. 
Both have EMT Basic licensing and Firefighter I & II. 
Motion by Kondrat, support by Sparks to appoint Sasha Durant and Scott Moore to EMS 
Department. 
Motion carried 5 to 0.

Richards reported ordering two new hand held radios for the growing department. Discussion 
regarding policy on how long a department member who is no longer active, can keep radios and
Richards reported ambulance number 1 was at Brown Motors for new brakes and ambulance number 2 will be at Brown Motors this week for oil change and to be checked over.

Clerk will make up a certificate of appreciation for local businesses that support our ambulance and fire departments by allowing employees to leave work to serve the public.

XIII. Planning Report
Hobbs reported on joint meeting with Willson Township, City of Boyne City and Trail Committee. Good discussion.

IVX. Transfer Station Report

XV. Public Comments

XVI. Payment of the Bills
a. Motion by Kelenske, support by Kondrat, to approve the payment of the February bills
   Motion carried 5 to 0.

XVII. Adjournment
Motion by Sparks, support by Kelenske to adjourn.
   Motion carried 5 to 0.
   Time adjourned: 8:25 pm

Respectfully submitted,

Lynn Sparks
Clerk